

THOMAS R. STOWELL

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PROFESSIONAL SUMMARY

Student-centered educational leader with experience at all levels of education. Areas of demonstrated success include: academic and student services administration, program and curriculum development, academic instruction, and career counseling. Additional areas of interest include:

- ◆ Educational and Career Transition
- ◆ Counselor and Educator Training
- ◆ Teaching Methodologies in Higher Education
- ◆ Career Development Facilitation
- ◆ Retention and Persistence
- ◆ Impact of Career on Identity

ADMINISTRATIVE EXPERIENCE

THE GEORGE WASHINGTON UNIVERSITY, Washington, D.C. Present
Advanced Degree Program Coordinator, Graduate School of Education and Human Development

Serve as a member of the Dean's Office Staff assigned to coordinate academic and student services for over 400 students within the Department of Counseling/Human and Organizational Studies.

- ◆ Work with academic leaders to develop new academic degree programs by managing the approval process from the brainstorming stage to official approval by the University.
- ◆ Monitor student academic progress from the time of admission to the time of degree conferral.
- ◆ Manage student registration, academic policy appeals, and the degree conferral process.
- ◆ Act on behalf of the Associate Dean for Academic Affairs in applying appropriate University and School Policies in complicated and potentially litigious cases.
- ◆ Coordinate effective communication with students, program faculty, department chair, and deans.
- ◆ Review academic policies and recommend revisions or additions based on best practice.
- ◆ Maintain accurate student records using Banner and ApplyYourself information systems.
- ◆ Represent the Graduate School at open houses, orientations, and regional recruitment events.

JOHNSON STATE COLLEGE, Johnson, VT 2006 to 2007
Professional Development Coordinator, Education Department

Recruited to direct the final year of Johnson State's involvement in a U.S. D.O.E. technology in education grant (PT3) that infused technology into educator training programs. Managed several budgets, researched and acquired technology resources, and developed promotional and educational materials.

- ◆ Designed and instructed courses and professional development seminars for students and faculty.
- ◆ Authored web-based technology resources for undergraduate and graduate students.
- ◆ Complied with all reporting and budgeting mandates of the Federal PT3 Grant.
- ◆ Advised students during the development of electronic teacher licensure portfolios.
- ◆ Worked with faculty to infuse technology-based projects into teacher preparation courses.
- ◆ Developed reference materials for faculty and students in the areas of technology integration, software and hardware selection, and teaching methodologies.

SOUTH BURLINGTON PUBLIC SCHOOLS, South Burlington, VT

2002 to 2007

Transition and Planning Program Coordinator

Led the design, implementation, and success of an academic and career development department aimed at addressing issues of student transition, academic success, and career planning for close to 1000 students. Managed all aspects of curriculum, staffing, professional development, and program growth. Collaborated with local businesses, colleges, and human services agencies to ensure alignment with current workforce and learning trends.

- ◆ Managed the design and renovation of a state-of-the-art academic and career learning suite.
- ◆ Designed and managed an electronic learning plan and portfolio system for close to 1000 students.
- ◆ Developed and instructed academic success, college planning, and career transition courses.
- ◆ Co-facilitated an annual career/job expo involving over 50 local companies.
- ◆ Supervised student job shadows and assisted with internship placements.
- ◆ Utilized a wide-range of standardized career assessments in program delivery.
- ◆ Provided workshops and seminars for faculty and staff on related topics and services.
- ◆ Evaluated program components utilizing formal and anecdotal data.

Reading/Language Arts Specialist, English Department

Served as the sole Reading and Language Arts Specialist for close to 1000 students. Consulted with teachers, parents, administrators, school counselors, and special educators. Administered and interpreted standardized reading assessments and crafted individualized remediation plans. Designed and instructed interdisciplinary courses to students of all reading ability levels.

JOHNSON STATE COLLEGE, Johnson, VT

1998 to 2002

Learning Resource Center Coordinator and Academic Advisor, TRIO Academic Support Services

Directed the Learning Resource Center's operations and programs. Hired, trained, and evaluated over 35 student and paraprofessional staff and provided workshops and coaching on academic, career, and life skills to the campus community.

- ◆ Increased student use of the Center's programs by 25% in two years through innovative programs.
- ◆ Expanded the Center's resource library by partnering with publishers, suppliers, and alumni.
- ◆ Facilitated the renovation of the Center's space to better suit office and learning functions.
- ◆ Coached students in the areas of academic advising, career development, social skills development, interpersonal communications, and goal setting.
- ◆ Directed the residential living operation for a pre-semester transition program for at-risk students.
- ◆ Assisted with the successful submission of a TRIO/Federal Grant application.

Admissions Counselor, Office of Admission

Presented admissions and financial aid information sessions to students, reviewed admissions applications, and collaborated with school counselors to recruit students. Participated in extensive recruitment travel and coordinated complex initiatives and recruitment events.

- ◆ Committee Chair for school counselor event sponsored by the Consortium of VT Colleges.
- ◆ Developed numerous marketing materials and served as liaison to the marketing department.

Admissions Assistant, Office of Admission

Assisted with coordination of campus events, marketing drives, and information sessions. Led campus tours and answered prospect inquiries. Entered application data into the enrollment management system.

ACADEMIC APPOINTMENTS

THE GEORGE WASHINGTON UNIVERSITY Spring and Fall 2008
Co-Instructor, Department of Counseling/Human and Organizational Studies

Working with counseling faculty members, co-instruct two sections of Career Counseling; the Department's introductory graduate-level introduction to issues and concepts in career counseling. Revise course syllabi to include new assessment rubrics for major course assignments. Develop an online component of the course using Blackboard Course Management system.

JOHNSON STATE COLLEGE, Johnson, VT Summers 2006 and 2007
Adjunct Faculty, Education Department

Instructed a hands-on, week-long intensive graduate course titled "Technology in Education". Utilized the National Education Technology Standards to redesign course syllabus and activities. Evaluated student work using newly established rubrics and provided feedback for continued investigation.

UNIVERSITY OF VERMONT, Burlington, VT 2003 to 2007
Adjunct Faculty, College of Education and Social Services

Faculty appointment in the College of Education and Social Services. Served on a University of Vermont - South Burlington High School Professional Development School Committee as Treasurer. Guest instructor in "Methods for Secondary Schools" for third-year education majors. Invited guest lecturer to a variety of education and counseling courses within the College.

- ◆ Evaluated licensure portfolios for secondary education graduation candidates.
- ◆ Spearheaded policy development for disbursement of professional development funds.
- ◆ Supervised a major service-learning research project for several graduate interns.

CHAMPLAIN COLLEGE, Burlington, VT Summer 2006
Adjunct Faculty, Champlain Valley Educator Development Center/Educational Services Agency

Co-Instructed a three-credit graduate course titled "Differentiated Instruction". Developed the course syllabus and learning outcomes based on the Differentiated Instruction Model articulated by Carol Ann Tomlinson. Designed activities, lessons, and assessed student work.

Adjunct Faculty, Community Services Division Fall 2005

Utilized an interdisciplinary approach to develop a new course titled "Content Literacy" for third-year secondary education majors. Instructed weekly classes, assessed student progress, and supervised the required internship/practicum portion of the course.

COURSE DEVELOPMENT AND INSTRUCTION

Career Counseling, The George Washington University Spring 2008, Fall 2008
 Graduate School of Education and Human Development

Technology in Education, Johnson State College Summers 2006 and 2008

Methods for Secondary Schools, The University of Vermont Spring 2003 to Spring 2007
 College of Education and Social Services

Differentiated Instruction, Champlain College Summer 2006

Content Literacy, Champlain College Fall 2005

RELATED PROFESSIONAL EXPERIENCE

MVP HEALTH CARE, INC., Williston, VT

Summers 2003 and 2004

Curriculum Developer and Education Consultant

Consulted with the MVP Quality Improvement Division and the Vermont Child Health Improvement Project (VCHIP). Researched transition, risky behavior, and current issues in adolescent development. Internally published a comprehensive curriculum guide for use by physicians, clinicians, and schools.

EDUCATION AND TRAINING

Ed.S. in Counseling, The George Washington University, Washington, D.C. December 2008

Research Focus: Career Counseling, Academic Instruction, Student Development

Certificate, Global Career Development Facilitator, Center for Credentialing in Education 2008

M.A. in Education, Johnson State College, Johnson, VT 2003

Program Focus: Curriculum and Instruction

PROFESSIONAL CREDENTIALS

Global Career Development Facilitator Valid through 8/31/2013

K-6 General Elementary Teaching License, State of Vermont. Valid through 6/30/2011

K-12 Reading/Language Arts Specialist Teaching License, State of Vermont. Valid through 6/30/2011

ACADEMIC INTERNSHIP EXPERIENCE

THE MILTON HERSHEY SCHOOL, Hershey, PA 1999

College and Career Counseling Intern and Summer of Opportunities Instructor

ACADEMIC HONORS

JSC Graduate Departmental Achievement Award in Education for Curriculum and Instruction 2003

JSC Undergraduate Departmental Achievement Award in Education 2001

PROFESSIONAL SERVICE

Curriculum Evaluator, GWU Freshman Transition Initiative 2007 to Present

Vice President and Secretary, Green Mountain Center for Gifted Education 2006 to 2007

Board Member, Green Mountain Center for Gifted Education 2004 to 2007

Member, NEASC Reaccreditation Team, South Burlington High School 2005 to 2007

Advisor, Future Educators of America, South Burlington High School 2002 to 2007

Advisor, First Year Students, South Burlington High School 2002 to 2006

Career Academies Steering Committee, South Burlington High School 2002 to 2004

Student Judicial Hearing Board, Johnson State College 2001 to 2002

First Year Programming Committee, Johnson State College 2000 to 2002

Student Concerns Committee, Johnson State College 2000 to 2002

ASSOCIATION MEMBERSHIPS

National Career Development Association

New England Association of Cooperative Education and Field Experience

INVITED PRESENTATIONS

- Dedmond, R. M., & Stowell, T.R. (2008, July). *Addressing Career Development and Student Transition in Grades 8-12 through Creative Instruction and Programs*. National Career Development Association Global Conference 2008, Washington, D.C.
- LaVarnway, N. E., & Stowell, T.R. (2007, May). *Preparing Students to Engage in Post-Secondary Experiential Education through Creative Secondary School Programming*. New England Association of Cooperative Field Experience Semi-Annual Conference, Beverly, MA.
- Stowell, T.R. (2007, April). *Showcasing Your Strengths By Using Today's Technology: Creating a Print or Electronic Licensure Portfolio*. Johnson State College External Degree Program, Montpelier, VT.
- Stowell, T.R. & Winters, G. (2007, April). *From Student to Teacher: The Job Search for Educational Professionals*. Johnson State College Education Department, Johnson, VT
- Stowell, T.R. (2006, May). *Multiple Intelligences in the Workplace: Utilizing MI in Training and Development Program Design*. The Chittenden Corporation, Burlington, VT.
- Stowell, T.R. (2006, March). *Recognizing the Power of Learning Styles and Multiple Intelligences in Academic Instruction*. The University of Vermont, College of Education and Social Service, Secondary Education Program, Burlington, VT.
- Stowell, T.R. (2006, March). *Working with First-year Students on Career Development*. The University of Vermont School of Business Administration, Burlington, VT.
- Stowell, T.R. (2005, April & 2006, April). *Career Counseling Throughout the Lifespan: A Developmental Approach to Providing Support, Information, and Access*. The University of Vermont, College of Education and Social Services, Counseling Program, Burlington, VT.
- Stowell, T.R. (2005, April). *Developing a Comprehensive and Responsive Student Transition Program*. Vermont Department of Education Commonalities of Change in Secondary Renewal Conference, Killington, VT.
- Stowell, T.R. (2005, April). *Rethinking College and Career Advising: An Instructional Model*. Vermont Departments of Education and Employment and Training Career Task Force Spring Meeting, Montpelier, VT.
- Stowell, T.R. (2004, August). *Strength-based Transitional Activities for Adolescents, Parents, and Medical Practitioners: A Curricular Overview*. Vermont Child Health Improvement Program and MVP Health Care, Inc. Summer Meeting, Williston, VT.
- Stowell, T.R. (October, 2002). *Advising and Career Services for Underrepresented Populations*. Faculty Retreat, Johnson State College, Johnson, VT.