

**PREPARING STUDENTS TO ENGAGE IN  
POST-SECONDARY EXPERIENTIAL  
EDUCATION THROUGH CREATIVE  
HIGH SCHOOL PROGRAMMING**

**NEACEFE  
CONFERENCE  
SPRING 2007**

**ENDICOTT COLLEGE  
BEVERLY, MA  
MAY 4, 2007**



**NANCY E. LAVARNWAY, COORDINATOR  
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TRANSITION AND PLANNING PROGRAMS**

**SOUTH BURLINGTON SCHOOL DISTRICT**

# Program Overview

## **Student Transition and Career Development Services:**

- Access to higher education and workforce information.
- Opportunities to complete job shadows and interviews.
- Time to develop personal marketing materials such as portfolios and résumés.
- The time to build on assets by identifying strengths and areas for growth.
- Internship and mentoring options.
- Self-design courses including Senior Challenge, Junior, and Senior Seminar.
- Annual Career/Job Expo with over 50 companies represented.

# Program Staff

Thomas Stowell, MA – Coordinator, Transition & Planning Programs

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## Partnership:

- Business Community
- Champlain College
- Norwich University
- St. Michael's College
- University of Vermont
- Guidance Department
- Elementary Schools
- After School Programs
- Community Mentors
- Volunteer Organizations

# Program Facilities

## The Transition and Planning Lab

- 21 Dell computers
- Flexible seating for up to 28 students
- An office for mock interviews, conference calls, etc.
- Computer projection system for teaching



## Career Development Center

- Meeting space
- Job, volunteer, and internship postings
- Central location in community library
- Computer workstations

Website: <http://sbhs.sbschools.net/cdc>



# First-Year Programs

## COMMUNITY SERVICE

**Big Buddy Program** – Pair with an elementary school students.

**Tutoring** – Assist elementary and middle school students with academic enhancement.

**Volunteers in Action** – Connects students with service-learning activities/opportunities.

## COLLEGE & CAREER EXPLORATION

**Mentoring** - Partner with an adult community member.

**Shadowing** - On-site career visitation opportunities.

**First Year Career Course** - Elective course offered to students to engage in research and conversation about careers, academic planning, and transition to the high school.

# Second Year Programs

## COMMUNITY SERVICE

**Big Buddy Program** - Pair with an elementary school students.

**Tutoring** - Assist elementary and middle school students with academic enhancement.

**Volunteers in Action** - Connects students with service-learning activities/opportunities.

## COLLEGE & CAREER EXPLORATION

**Mentoring** - Partner with an adult community member.

**Shadowing** - On-site career visitation opportunities.

**Internships** - Opportunities for students to gain specialized experience working in an area of personal interest. Academic credit can be granted.

# Junior and Senior Programs

## COMMUNITY SERVICE

**Big Buddy Program** – Pair with an elementary school students.

**Tutoring** – Assist elementary and middle school students with academic enhancement.

**Volunteers in Action** – Connects students with service-learning activities/opportunities.

## COLLEGE & CAREER EXPLORATION

**Mentoring** - Partner with an adult community member.

**Shadowing** - On-site career visitation opportunities.

**Internships** – Specialized opportunities with business community members. Academic credit can be granted.

**Senior Challenge** – Student designed research project.

**Junior and Senior Seminars** – College ,career development, and transition courses.

# Electronic Portfolios

## Components

Learning Styles

What I'm Good At

My Interests

Possible Careers

SB Four Year Plan

Future Goals

Examples of Work

Résumé

Awards and Honors

Extracurricular Activities

Internships

College Preview

Community Service

\* Other Personalized Links

# Planning For The Future

- Continue to spearhead college and career advising for students.
- Continue to integrate the electronic portfolio with career objectives.
- Advocate for additional FTEs in order to expand course offerings and community support.
- Continue to recruit community members to serve as mentors.
- Expand company representation at the Career/Job Expo.
- Increase internship and job shadowing sites.

# For More Information

## Contact:

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